



## CROSSDYKES COMMUNITY BENEFIT FUND GRANT INFORMATION SHEET

### **1.0 Background:**

In line with the Scottish Energy Strategy the developer of Crossdykes Wind Farm in Dumfriesshire offered a financial benefit package of £7000 per installed megawatt per annum to the communities surrounding the wind farm. The relevant communities are those within the following community council areas:-

- Eskdalemuir
- Langholm, Ewes & Westerkirk
- Lockerbie
- Middlebie & Waterbeck
- North Milk

**1.1** To receive the community benefit funds and manage the awarding of grants, various legal entities were set up; the Boards and Trustees for these entities are drawn from the above local communities. The legal entities are:-

- Crossdykes Community Benefits Ltd (CCBL) – a company limited by guarantee, Companies House registration n<sup>o</sup>: SC710786; Office of Scottish Charity Register registration n<sup>o</sup>: SC051595
- Crossdykes Community Services Ltd –Companies House registration n<sup>o</sup>: SC714802

### **2. Size of grants available:**

2.1 The total amount of community benefit funds available each year for grant applications is determined by the Board of CCBL. The Board will review grant thresholds after each round.

2.2 Grants of £2,000 - £30,000 per year are available for applications covering up to three years. (i.e. £90,000 is the maximum sum available, capped at £30,000 per year of support sought)

2.3 Larger grants may be awarded by exception – please get in touch to discuss your application before submitting.

2.4 For projects seeking under £2,000, applicants should first contact their Community Council for support.

2.5 Applicants are normally expected to have secured *at least* 10% match funding from a range of funding methods and CCBL will only fund 90% of project costs in exceptional circumstances. For clarity, match funding may come from reserves or from other sources of

funds.

2.6 Applicants are strongly advised to contact us *before* making an application so that we can provide assistance and guidance. Such contact is a requirement for any project with a requested award of over £15,000, either in a single year or split over 2 or 3 years.

2.7 There is a two-stage application process for all grants of £25,000 and over. In the first instance, please submit a short enquiry form, which you can find on the Foundation Scotland website. The Board will review this and agree on whether to invite a complete grant application. Enquiry forms can be submitted at any time but because large grant applications can take longer to process you should build additional time into your planning.

### **3.0 What can be funded:**

3.1 Below are the broad areas under which grant applications can be sought from within the five specified community council areas:-

- a. The advancement of community development including the advancement of rural regeneration
- b. The prevention or relief of poverty
- c. The advancement of education
- d. The advancement of health
- e. The advancement of the arts, heritage, culture and science
- f. The advancement of public participation in sport
- g. The provision of recreational facilities in particular with a view to improving the conditions of life for the residents
- h. The advancement of environmental protection and/or improvement, specifically in building resilience against the effects of climate change and helping nature to deliver benefits to residents
- i. The relief of those in need by reason of age, ill-health, disability, financial hardship or other disadvantage
- j. Subject to special conditions, details of which are available from CCBL, the community councils may make grants to support verified educational needs, such as courses or bursaries. The limit of any such grant is £1,000 and only one grant per person can be made
- k. The advancement of animal welfare.

### **4.0 What cannot be considered for funding:**

4.1 Projects which include the following activities cannot be supported:-

- a. Religious purposes (where one religious group would benefit over another or the promotion or activities of any religious group). Where a religious building is a community resource and the application is for the improvement of the community

- hub which would benefit the whole community, this would be considered
- b. Political purposes (applications which promote political views, or the activities of political groups cannot be supported)
  - c. Entertainment or hospitality purposes (where funds would be used to offer a gift, hospitality or entertainment with the intention of achieving an advantage over others)
  - d. Funding cannot be awarded to be spent at the discretion of a person or a legal entity. The exception is that the community councils referred to in para 1.0 may submit applications for use in projects costing less than £2,000 with the requirement that such an award must follow the constraints in this document, but also see paragraph (j), above
  - e. Any purpose which is has the potential for bringing the operator into disrepute or which is adverse to their interests or to the renewable energy industry or to the electricity generating industry or to Crossdykes Community Benefits Ltd
  - f. Funding for a service which is provided by, or is the legal responsibility of the local authority or other public authority or a statutory responsibility, will not normally be considered or approved
  - g. Applications for projects which benefit a wide section of the community will normally be given preference over those that benefit a narrower section
  - h. Contingency amounts will not normally be considered
  - i. Retrospective funding applications will not normally be considered (i.e. costs which have already been incurred before a grant application is made)
  - j. Repeat applications for core funding and/or the running costs of an organisation will not normally be considered

## **5.0 Who can apply for a grant award:**

5.1 Applications of more than £2,000 must normally be from constituted groups operating within the aforementioned community council areas and which operate on a not-for-profit basis. Also see para 2.4 above.

5.2. A copy of the constitution or governing document should be submitted along with the grant application form.

5.3 Applicants must have a bank account in the name of the group with non-related signatories.

5.4 Applicants must have a set of approved (audited or inspected) accounts or cashflow projections where accounts are not available.

5.5 Applications by individuals will only be considered if it can be demonstrated that the proposed project will benefit the wider community. Individuals must have a bank account in their own name and a copy of a bank statement not older than 3 months will need to be submitted with the grant application form. Note para 4.1(j) above.



## **6.0 How to apply:**

6.1 Grant applications will be awarded through an open grant application process, the application form can be accessed via the website at [www.ccbf.org.uk](http://www.ccbf.org.uk).

6.2 This online form is hosted by Foundation Scotland, which CCBL has appointed to support the grants process. If you can't apply online, please contact the grants team at Foundation Scotland, by emailing [grants@foundationscotland.org.uk](mailto:grants@foundationscotland.org.uk) or calling 01557 814 927

6.3 You can contact us if you find completing an application form difficult or impossible for you. We are happy to talk about alternative ways for you to tell us about your idea.

6.4 It will save time if you provide all relevant details and documents requested otherwise there could be delays in processing your application.

6.5 Please keep your responses to the questions on the application form concise and clear, e.g. consider using bullet points. Additional information should be provided at the same time as submitting the grant application and this supporting information should be clearly marked with the project name.

6.6 For pre-application enquiries or assistance with completion of your grant application form please contact [grants@foundationscotland.org.uk](mailto:grants@foundationscotland.org.uk)

6.7 Applications will be acknowledged within one week of receipt, either directly or via the online application portal

## **7.0 Process by the Charity Trustees once your grant application is received:**

7.1 Applications will be considered periodically, normally twice per year. Details of the application deadlines can be found at the website, [ccbf.org.uk](http://ccbf.org.uk)

7.2 As per para 1.1 the total amount of community benefit available each year for grant applications is determined by the Board of CCBL. The CCBL Board needs to fund multiple projects and reserve the right to determine such projects as it sees fit; the Board's decision on grant applications is final. The Board reserves the right to make staged payments for larger projects and this will be discussed with the applicant.

7.3 Applications will be considered by a quorum of the Trustees of the Crossdykes Community Benefits Charity.

7.4 Grant application decisions will be notified within 10 days of the Trustees grant decision meeting.

## **8.0 After your grant is awarded:**

8.1 As part of its charitable status the Crossdykes Community Benefits Limited is required to monitor the use to which its grant awards have been put and as such you should expect to be



required to provide receipts and/or a brief report outlining how the grant has been used within three months of the completion of your project.

8.2 Please be aware that the charity, its support administrator and the operator may approach you to obtain information relating to your project for the purposes of a press release or similar in order to promote the work of both organisations.